Delco Swimming & Diving League



Eligibility at a meet

Updated June 11, 2024

Using Meet Manager

Click on Reports and Exception Report



Make sure you have the session checked – see the yellow highlight

First Tab – Max Entries

Make sure the button is clicked that says Exceed Maximum Entries per Athlete

Max entries including relays – must be a 3

Click Create Report

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This is the screen you see if there is an error.

These 4 swimmers are in 4 events so a report was created

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To make sure you can see if an error is created or not

We changed the max to 4

Click Create Report

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Now when you clicked Create Report

It says No date for the report with selected criteria

Select All De-Select All Preferences Create Report	Updated: 6/26/2024 7:46:03 PM
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The above information was just to confirm if swimmers are in too many events. Now you can run that report at any time, especially after coaches make changes. If the report shows too many entries the coaches need to make adjustments 2 events prior to the event.

Now to double check athletes entered vs. the Eligibility List

Click on Reports

Click on Athlete Rosters

 Set-up Events Athletes Kelays learns Seeding Kun Reports Labels Check to Memorized Reports Administrative Events Teams Athlete Rosters Sessions Records Time Standards Entry Lists Split Sheets Meet Program Meet Check-in Lane/Time Sheets Warm, Sheets 	Updated: 6/26/2024 7:46:01
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You can sort however you wish but if you wish to sort by gender and age make sure you have the following:

Gender Button – checked

Team – selected

Sort – select age

Create Report

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Then your report will appear

Then you can print this report

Repeat Steps for opposite Gender

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	8 Farthing Matthew N	Ridley Township Swim Club	M	9		
	9 Mini, Chase	Ridley Township Swim Club	M	9		
	10 Myers, Mason P	Ridley Township Swim Club	M	9		
	11 Tran. Benson	Ridley Township Swim Club	М	9		
	12 Veturys, Luke	Ridley Township Swim Club	M	9		
	13 Acquarola, Peter P	Ridley Township Swim Club	М	10		
	14 Alessandrine, Brayden	Ridley Township Swim Club	M	10		
	15 Brady, Logan R	Ridley Township Swim Club	M	10		
	16 Browne, Zach W	Ridley Township Swim Club	M	10		
	17 Cubbage, Ben M	Ridley Township Swim Club	M	10		
	18 Gatling-Neal, Mason R	Ridley Township Swim Club	M	10		
	19 McGrath, Brady	Ridley Township Swim Club	M	10		
	20 Meyer, Joey S	Ridley Township Swim Club	M	10		
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